



## **SOUTHWEST WASHINGTON HEALTH DISTRICT**

**Preserving, promoting and protecting health in Clark and Skamania Counties**

### **JOB ANNOUNCEMENT**

#### **PUBLIC HEALTH NURSE II**

**LOCATION AND NUMBER OF OPENINGS:** There is currently one opening for a full-time (40 hours/week) Public Health Nurse II in the Clinic Services and Infectious Disease Units, EPICS Division.

***Note: A portion of this position (0.40 FTE) is a project position, expected to last through August 2003, after which it is anticipated the position will return to part-time status (0.60 FTE TB Unit).***

**NATURE OF WORK:** Work in a population-based practice setting. This position emphasizes health promotion and prevention of health problems. Activities may be focused on the individual, the community, or the systems level, depending on how the health issue may best be addressed. Work will involve contact with people of diverse cultures, ethnicity and sexual preference and will be performed as part of an interdisciplinary team that examines the health status of groups, and populations in the community. Based on the epidemiology of the issue, may diagnose, plan, implement, and/or evaluate public health interventions. Daily activities may include a variety of public health functions including assessment and assurance activities; participation in the policy formulation process; participation in department/community partnerships; health promotion; disease prevention and response; and/or the provision of clinical services.

#### **EXAMPLE OF DUTIES:**

- Provide Refugee screening services including immunization assessment, and other district services as needed based on screening. Provide follow-up and or referrals. Complete documentation for all services within 24 hours. Attend the local and state Refugee meetings at least two times annually. Evaluate immigrant immunization status, update immunizations as recommended, and complete the I-693 form for citizenship per clinic procedure.
- Administer vaccines to adults and children, provides vaccine education, alerts clients regarding potential side effects and adverse reactions. Responds to post vaccine reactions. Documents all incidents related to vaccine administration on appropriate forms and forward these to the supervisor. Document and complete Vaccine Adverse Reports as required. Submit these to the supervisor, and the Department of Health (DOH) as required. Report any vaccine storage or handling incident occurring in the clinic to the supervisor or division director immediately.
- Provide pregnancy testing, including options counseling and ECP to clients requesting these services based on District and clinic policies and procedures. Document all contact in the medical record.
- Initiate medical histories, implement orders for x-rays, initiate medication regimen, and collect sputum as appropriate for PPD+ individuals.
- Initiate and monitor quarantine, medication regimen (DOT), chest x-rays, blood tests as ordered for suspect and confirmed active TB cases. Provide case management for all active TB cases, involving family, friends and interpreters as necessary.

- Provide consultation for providers for LTBI and Active TB cases as requested. Document contacts with clients in chart.
- Complete all paperwork on suspect/confirmed cases within three days of receiving notification.
- Initiate and follow-up with contact investigation of all suspect and active bases for baseline and 12-week PPD testing. Document and submit DOH paperwork according to guidelines for contact investigation.
- Provide education for providers and office staff in the community on PPDs, LTBI, Suspect/Confirmed Active TB including regimens for DOT, DOPT, LTBI medication, risks/routes of transmission, prevention, monitoring of chest x-rays and blood work, case management, psycho-social and cultural issues.
- Participate in District committees as appropriate, including clinic policy and procedure updates.
- Mentoring of new and student public health personnel is an expectation of the PHN II role.
- Participate in evening/weekend call on a rotational basis and as needed for DOT, DOPT, outbreaks and/or public health emergencies.
- Organizational responsibilities include understanding and promoting the public health mission of our organization; providing courteous, respectful, efficient customer service to all Health District clients; honoring the diversity of all District employees and constituents; participating in District training; strive for personal excellence in public health work; follow District policies and procedures.
- Other duties may be assigned which are consistent with those of the job class. Note: such duties may include the occasional coverage of some of the tasks of other job classes.

**KNOWLEDGE AND ABILITIES:** Knowledge of the principles of public health nursing including professional nursing principles and concepts; normal and abnormal patterns of growth and development; symptoms, treatment and control of disease processes, human anatomy and physiology; medical record keeping and report writing. Ability to use nursing judgment and knowledge. Ability to deal courteously and tactfully with patients, co-workers, and the public. Ability to work effectively with multiple culturally diverse communities and populations. Ability to evaluate and assess health and program care needs; coordinate services and direct clients and families in self-help; write clear reports and maintain accurate records.

**PHYSICAL CHARACTERISTICS:** This position is at moderate risk for exposure to blood, needles, reagents, biologics, and chemicals, and at low risk for possible airborne exposure to TB, measles, and other communicable diseases. Most of the work is performed in an office setting; however, some travel is required in the local area and occasional travel outside the local geographic area. This position is expected to carry up to 30 pounds of materials, papers and equipment in the performance of job duties.

**MINIMUM QUALIFICATIONS:** Graduation from an accredited four-year college or university with a bachelor's degree in nursing plus two years of increasingly responsible work experience which

provides the knowledge, skills, and abilities required by the position; current WA State RN license and valid driver's license.

**STARTING DATE:** As soon as possible.

**SALARY RANGE:** Range 38 \$18.76 – 25.40/hour

**APPLICATION DEADLINE:** December 2, 2002

**THE HEALTH DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER**

11/12/2002

H:\WPFILES\ADMX\ANNOUNC\PHN II-Clinic & TB Nov 2002 - external posting.doc  
Amended 11/20/2002 for external posting

**Clark County Office** • PO Box 1870 • 2000 Fort Vancouver Way • Vancouver WA 98663 • (360) 397-8215 • Fax (360) 397-8424  
**Skamania County Office** • PO Box 162 • 683 Rock Creek Drive • Stevenson, WA 98648 • (509) 427-5138 • Fax (509) 427-5272